

By



Revenue and Disaster Management Department Government of Haryana



CENTRE FOR DISASTER MANAGEMENT HARYANA INSTITUTE OF PUBLIC ADMINISTRATION GURGAON

INDEX

- 1. Disaster Management:
 - 1.1 Disaster Management meaning, objective, importance
 - 1.2 Types of Disasters
 - 1.3 Importance of Disaster Management Plan
 - 1.4 District Disaster Management Authority : Role and Importance
 - 1.5 Dos or Don'ts of various disasters
- 2. Bus Stand Profile
- 3. Hazard Risk, Vulnerability and Capacity (HRVC) Assessment
 - 3.1. Detailed history of Hazards/Accidents in Bus stand
 - 3.2. Risk Analysis
 - 3.3. Identification of Potential Non-Structural Hazards
 - 3.4. Identification of Vulnerable Population
 - 3.5. Capacities
 - 3.5.1. Skilled/Trained Human Resource
 - 3.5.2. Resource Inventory
- 4. Response Mechanism
 - A. Bus Stand Disaster Management Committee (CDMC)
 - B. Teams Under BSDMC
 - 1. Building Safety Committee
 - 2. Early warning, Communication & Awareness Generation Team
 - 3. Evacuation Team
 - 4. Fire Safety Team
 - 5. Search and Rescue Team
 - 6. First Aid Team
 - 7. List of volunteer blood donors
 - 8. Water and Sanitation Team
 - 9. Road Safety Team
 - 10. Coordination Team
- 5. Evacuation Plan with Evacuation Map
- 6. Mock Drill
- 7. Assessment check list

Annexure

- **A.** Emergency Contact Numbers
- **B.** List of Enquiry Numbers of various Bus Stands
- C. Bus Stand Evacuation Map

Chapter 1: Disaster Management

Disaster

India has been traditionally vulnerable to natural disasters on account of its unique geo-climatic conditions. Floods, droughts, cyclones, earthquakes and landslides have been a recurrent phenomena. About 60% of the landmass is prone to earthquakes of various intensities; over 40 million hectares is prone to floods; about 8% of the total area is prone to cyclones and 68% of the area is susceptible to drought..

The super cyclone in Orissa in October, 1999 and the Bhuj earthquake in Gujarat in January, 2001 underscored the need to adopt a multi dimensional endeavour involving diverse scientific, engineering, financial and social processes; the need to adopt multi disciplinary and multi sectoral approach and incorporation of risk reduction in the developmental plans and strategies.

Over the past couple of years, the Government of India have brought about a paradigm shift in the approach to disaster management. The new approach proceeds from the conviction that development cannot be sustainable unless disaster mitigation is built into the development process. Another corner stone of the approach is that mitigation has to be multi-disciplinary spanning across all sectors of development. The new policy also emanates from the belief that investments in mitigation are much more cost effective than expenditure on relief and rehabilitation.

Disaster management occupies an important place in this country's policy framework as it is the poor and the under-privileged who are worst affected on account of calamities/disasters.

Bus Stand Disaster Management Plan: Disaster Management Plan has been prepared mentioning relief, rescue, mitigation and preparedness of bus stand. Whenever, an accident, terrorism related crisis or natural calamity arises is declared as a Disaster, all the instructions mentioned in DM Plans shall come into force and act accordingly. All Officers and Supervisors concerned should be fully conversant with their roles listed in the DM Plans and carry them in an efficient manner

Chapter 2: Bus Stand Profile

1.1 Bus Stand Details

1.	Name	Sub Depot 1	Panchl	kula			
2.	District and state	Panchkula (Harya	ana)			
3.	Address	Sec-5, Panc	hkula	(Haryar	na)		
		Telephone 01722562200					
		Fax 01722655412					
		Email G.MHRCHD@gmail.com					
4.	Name of Bus Stand Incharge(SSI)	Sh. Manjeet Singh, S.I					
5.	Contact Details	Telephone	0172	2256220	0		
J.	Contact Betains	Mobile		2924949			
		Email	-				
6.	Nodal Officers for Disaster	Name with	Contac	ıct	Email Id:		
	Management:	Details :			Vyom2	3@yahoo.com	
	Transport Manager Roadways	Sh. Vyom I	Dinesh	ı	•	·	
		Sharma					
		0946790803	11				
7.	Type of Bus Stand	City/State/I	nter St	tate			
8.	Bus Stand Timings:						
	Bus Stand Enquiry	I 5-00 A.M	to 9-0	00 P.M			
	Cash Branch	I 5-00 A.M	to 9-0	00 P.M			
	Overtime Branch	I 9-00 A.M	to 17-	-00 P.M			
	Booking Branch	I 5-00 A.M	to 9-0	00 P.M			
	Ticket Verification Branch	I 9-00 A.M. to 17-00 P.M					
	SS Staff	I 5-00 A.M	to 9-0	00 P.M			
	Work Shop Timings	I 9-00 A.M	to 17-	-00 P.M			
		17-00 P.M	to 1-(00 A.M			
9.	Staff Details	Male	F	Female		Total	

	Bus Stand Enquiry	10	-	10
	Cash Branch	4	-	4
	Over Time Branch	1	-	1
	Booking Branch	5	-	5
	Ticket Verification Branch	5	1	5
	SS Staff	18		18
	Work Shop	29		29
10.	<u>Drivers Details</u>	Male	Female	Total
	Local/City Bus Service	29		59
	Long Route Buses	56		56
	Conductor Details	Male	Female	
	Local/City Bus service	29		Total
	Long Route Buses	56		
11.	No. Of Buses			
	Local/ City Buses	27		
	Long Route Buses	56		
	No. of Semi Deluxe Buses	Nill		
	No. of Deluxe Buses	Nill		
		83		
	Total			
12.		No. of kits	Capacity per firs	t aid kit
	First Aid Kits in a bus	35		
13.		No. and Type	Capacity	
	Fire Extinguishers in a bus	35	5 kg	
14.	Sitting Capacity of Bus	35		
15.	Bus Insurance Details		3 rd party insuran	ce
	<u>l</u>	1]	

16.	No. of differently	Male		
	abled persons	Female Total		
		Total		

1.1.1 Details of Staff –permanent and contractual (add additional sheet if needed):

Sr. No.	Name	Designation	Blood Group	Age	Sex	Medical Concerns like Asthma,	Disability if any	Contact No.	Residential Address
1.	Lakhvir Singh	Clerk		47	Male	No	No	9914154429	
2.	Neetu Thakur	T.V.F.		42	Female	No	No	9888019950	CHD 20 Sector
3.	Madhu Sharma	Helper		37	Female	No	No	9915591638	Wadhawa Nagar N.A.C., Zirakpur
4.	Amardeep	Conductor	B (+)	24	Male	No	No	890155561	V.P.O. SEHRI Distt. Sonepat
1.	Pardeep Kumar	T.V.F.	AB+	45	Male	No	No	09858273635	H.No. 1525, Sec-23-B CHD
2.	Kailash Chand	C-159	O +	55	Male	No	No	09416554414	V.P.O. Raipurrani
3.	Satpal	C-54	B+	48	Male	No	No	09466509618	V.P.O. Laha Khanpur Tonnga Rajputana
4.	Randhir Singh	C-365	O+	55	Male	No	No	941687581	V.P.O. Jatwar
1.	Vedpal	D-39		57	Male		No	09416921997	H.No. 1473, Sec-20-B, CHD

2.	Om Parkash	D-295	54	Male	-	09466674298	
3.	Tejpal	D-145	55	Male	-	09467678553	Vill. Rampur, Distt. Ambala
4.	Prateep Kumar	D18-141	27	Male	-	096167425625	Kaithal
5.	Satveer	Chowkidar	29	Male	-	9466184340	
6.	Dayanand	Washing Boy	56	Male	-	8053145592	Sonepat
7.	Guljar	Dug Duty D- 319		Male	-	9356258061	V.P.O. Pinjore, Distt. PKL.
8.	Vedpal						
1.	Om Parkash	Sub Inspector	55	Male	-	09416738094	
2.	Ram Gopal	Conductor No. 122	56	Male	-	09466833844	
3.	Ranvir Singh	T.V.F.	55	Male	-	09034466541	
4.	Rajesh Kumar	T.V.F.	49	Male	-	08054773504	
5.	Ruhani	T.V.F.	23	Female	-	Disable No Contact	
1.	Manjit Singh	Sub Inspector	50	Male	-	09729249499	V.P.O. Malla, Distt. Pkl.
2.	Rajender	Conductor C291	57	Male	-	09872525082	V.P.O. Rewari (Hry.)

3.	Tarachand	Conductor C235	56	Male	-	09468089442	Vill. Railly sector 12A, PKL.
4.	Raj Kumar	Conductor C49	54	Male	-	08813064338	
5.	Sher Singh	Conductor C77	55	Male	-	09416727472	Karnal (Hry.)
6.	Jai Singh	Conductor C158	54	Male	-	09417450280	Sec-12A Pkl.
7.	Baljeet Singh	Conductor C247	48	Male	-	09468116470	V.P.O. Lakhanmaza RTK (Hry.)
8.	Yad Ram	Conductor C34	52	Male	-	09467632466	V. Morni Pkl.
9.	Gulab Singh	Conductor C323	55	Male	-	09417958316	V.P.O. Lakhanbhana KNL. (Hry.)
10.	Gurcharan Singh	Conductor C314	53	Male	-	09467990063	
11.	Gurmeet Singh	Conductor C127	55	Male	-	09416986428	
12.	Rajbir Singh	Conductor C318	53	Male	-	09417141430	Hissar (Hry.)
13.	Sham Lal	Sweeper	57	Male	-	-	Towns P.O. Barwala Distt. PKL.

14.	Shiv Charan	HPL		47	Male		-	09468386100	Kaithal
15.	Attar Singh	Conductor C37		31	Male		-	09466560410	V.P.O. Rajsthal Distt. Hissar
16.	Surender Kumar	Conductor C288		30	Male		-	08053591810	Jind
17.	Kanshan Kumar	Conductor C129		55	Male		-	09872067360	V.P.O. Phulla Distt. Fatehabad (HR.)
18.	Rajender Singh	Water Carrier		54	Male		-	09467062401	V.P.O. Karsola Distt. Jind
1.	Ramesh Chander	C-350	B+	52	Male	-	-	9466801106	D.D. Colony
2.	Janak Raj	C-53	B+	38	Male	-	-	9466632853	
3.	Jasbeer Singh	C-07	B +	29	Male	-	-	9467528037	
4.	Surender Singh	C-86	O +	32	Male	-	-	9467496390	V. Rheri Saffa Narvana Distt. Jind

5.	Balwan Singh	C-339	AB+	40	Male	-	-	9988277445	Power Colony P.H. Pkl.
1.	Ram Singh	Mechanic		56	Male		-	09467474289	Sehjadpur
2.	Mohinder Singh	Mechanic		50	Male		-	09876930848	Mogi nand
3.	Mohan Singh	Mechanic		53	Male		-	09855543828	Chandigarh
4.	Jai Gir	Mechanic		48	Male		-	09468345732	Panchkula
5.	Parahlad	Mechanic		57	Male		-	09464041091	Panchkula
6.	Ram Parshad	Mechanic		52	Male		-	09915517956	Chandigarh

7.	Nand Lal	A/Mech.	50	Male	-		Chandigarh
8.	Anil Kumar	A/Mech.	46	Male	-	09467226437	Raipurrani
9.	Sohan Lal	A/Mech.	41	Male	-	09467470120	
10.	Kuldeep Kumar	Electrical	52	Male	-	09988274916	Panchkula
11.	Rajesh Kumar	Electrical	53	Male	-		Pinjore
12.	Naresh Kumar	A/Electrical	50	Male	-	09357234727	Panchkula
13.	Jai Parkash	A/Electrical	47	Male	-	09988341119	Chandigarh
14.	Tej Paul	Painter	56	Male	-	0964035523	Panchkula

15.	Sat Paul	R.R.	57	Male	-	09466303234	Pinjore
16.	Kuldee Kumar	R.R.	57	Male	-	09988765502	Panchkula
17.	Abhitabh	Uphosler	46	Male	-	08284802889	Panchkula
18.	Sat Paul	Carp.	50	Male	-	09996726577	Laha naraingarh
19.	Pawan Kumar	B/Smith	50	Male	-	09996904662	Barwala
20.	Heera Lal	T. Man	42	Male	-	09416227649	Chandigarh
21.	Arun Kumar	T. Man	46	Male	-	09814640267	Panchkula

22.	Karamvir	T.Man	53	Male	-	09996874280	Chandigarh
23.	Jai Paul	T. Man	54	Male	-		Rajpura (Punjab)
24.	Jatinder Kumar	A.T.Man	42	Male	-	09896330863	Pinjore
25.	Jagdish Kumar	W/Boy	51	Male	-		Hissar
26.	Lazza Ram	W/Boy	52	Male	-	08427046888	Mogi Nand
27.	Dharam Paul	Sweeper	56	Male	-		
28.	Gouri Shankar	Wedder	52	Male	-	09468175675	Chandigarh
29. 30.	Ram Mehar	A/Wedder A/wedder	41	Male Male	-	09467749931 08901486581	Chandigarh
31.	Liyakat Hussain Harjeet	I.T.I. App	41	Male		00901400381	Raipurrani Short Term

32.	Dinesh Kumar	I.T.I. App		Male	-		
33.	Satish Kumar	I.T.I App		Male			
1.	Pawan Kumar D-6	Driver	36	Male	-	9466850814	V.P.O. Toda Pkl.
2.	Jag Mohan D-22	Driver	50	Male	-	9466539489	6 ward N.garh
3.	Jarnail Singh D- 32	Driver	48	Male	-	9417252032	V.P.O. Abhaypur
4.	Raj Pal D-36	Driver	51	Male	-	9466214560	Distt. Ambala
5.	Rattan Singh D- 37	Driver	27	Male	-	9466261439	V.P.O. khanak bhiwani
6.	Anjali Kumar D-	Driver	50	Male	-	9988021868	Sector 25, Pkl.
7.	Rakesh Kumar D-44	Driver	43	Male	-	9467628145	
8.	Surinder Kumar D-45	Driver	45	Male	-	9468294188	V.P.O. Folhogarh Distt. Ambala
9.	Satish Kumar D- 47	Driver	49	Male	-	9991889120	V.P.O. Naraingarh Ambala
10.	Prem Chand D- 48	Driver	48	Male	-	9467466016	V.P.O. Naraingarh Ambala
11.	Chander Bhan D-49	Driver	47	Male	-	9416860260	691/19 Pkl.
12.	Gurinder Singh D-50	Driver	39	Male	-	9466068352	Distt. Ambala
13.	Kulwinder Singh D-54	Driver	37	Male	-	9468001590	Ambala
14.	Mastan Singh D- 55	Driver	53	Male	-	8437458355	V.P.O. Mankiya

15.	Lakhvinder Singh D-58	Driver	40	Male	-	9468340298	Panchkula
16.	Sanjeev Kumar D-66	Driver	29	Male	-	9416809714	Panchkula
17.	Hari Singh D-67	Driver	53	Male	-	9416462369	V.P.O. Sangrani Ambala
18.	Jai Singh D-73	Driver	41	Male	-	9467633800	Ambala
19.	Manoj Kumar D- 75	Driver	46	Male	-	9466777546	Bhiwani
20.	Baljeet Singh D-76	Driver	55	Male	-	9468271566	Bhiwani
21.	Tarlochan Singh D-80	Driver	33	Male	-	8901057047	
22.	Sukhdev Singh	Driver	28	Male	-	9780221380	Chandi Mandir Pkl.
23.	Om Parkash D-86	Driver	47	Male	-	9466741371	# 1286, 14, Pkl.
24.	Amarjeet Singh D-87	Driver	48	Male	-	9416992572	Ambala
25.	Jaspal Singh D-90	Driver	30	Male	-	9041907658	V.P.O. Bankharpur, Mohali
26.	Charan Singh D- 91	Driver	52	Male	-	9463955647	Ropar
27.	Hawa Singh D-92	Driver	54	Male	-	8901255422	# 182/14, Pkl.
28.	Mehandi H D-96	Driver	36	Male	-	9466561975	Panchkula
29.	Subhash Chander D-98	Driver	31	Male	-	9467041312	Jind
30.	Naranjan Singh D-100	Driver	28	Male	-	9416669707	Panchkula
31.	Kamal Singh D- 104	Driver	33	Male	-	7027020163	Baliyal Distt. Pkl.

32.	Jai Singh D-109	Driver	46	Male	-	9416967512	Hissar
33.	Shamsher Singh D-119	Driver	50	Male	-	9463939207	# 52, Dashmesh Nagar, Zirakpur
34.	Krishanpal D-120	Driver	52	Male	-	9416882761	P.O. Barwala
35.	Khem Chand D- 127	Driver	50	Male	-	8901056080	Panchkula
36.	Ram Singh D-131	Driver	43	Male	-	9416164770	Jailab Distt. Narnaul
37.	Ranbir Singh D- 135	Driver	51	Male	-	9988649325	Vill. Dhatter Distt. Faridabad
38.	Gurcharan Singh D-136	Driver	45	Male	-	9955805346	Khgesar Distt. Panchkula
39.	Jasbir Singh D- 140	Driver	43	Male	-	9468001602	V.P.O. Naraingarh
40.	Sunder Singh D- 148	Driver	42	Male	-	9468273196	V.P.O. Lakhanmajra Distt. Rohtak
41.	Sompal D-149	Driver	43	Male	-	9466413779	Barwala, Panchkula
42.	Rachhapl Singh D-154	Driver	54	Male	-	9417951429	# 1522, Sector 4, Panchkula

43.	Jaswinder Singh D-159	Driver	43	Male	-	9466658232	Ambala
44.	Randhir Singh D- 162	Driver	28	Male	-	9814916569	V.P.O. Sakatri, Panchkula
45.	Samsher Singh D-	Driver	37	Male	-	9813467626	Rampur, Distt. Panchkula
46.	Jatinder Kumar D-166	Driver	34	Male	-	9812475811	V.P.O. Kulari, Distt. Hissar
47.	Wazir Singh D- 168	Driver	33	Male	-	9467940759	Vill. Sahagava Distt. Hissar
48.	Parminder Singh D-172	Driver	27	Male	-	9466557639	Village Rithal, Distt. Rohtak
49.	Dalbir Singh D- 175	Driver	44	Male	-	9416396460	Village Jaajanwas Distt. Mahendergarh
50.	Charanjit Singh D-176	Driver	32	Male	-	9466734019	Distt. Tohana
51.	Baljeet Singh D-	Driver	41	Male	-	9416736478	Distt. Panchkula

52.	Pyara Singh D-20	Driver	35	Male	-	9467215040	V.P.O. Mankiya, Panchkula
53.	Dilbhag Singh D- 182	Driver	38	Male	-	9466254880	
54.	Om Parkash D- 189	Driver	50	Male	-	8607254407	V.P.O. Pipli, KKR
55.	Ashok Kumar D- 195	Driver	30	Male	-	9416504688	V.P.O. Pardhana, Distt. Panipat
56.	Ravi Parkash D- 197	Driver	31	Male	-	9991940282	Distt. Karnal
57.	Balwan Singh D- 200	Driver	56	Male	-	9217831935	Basant Vihar Dhakoli
58.	Ranbir Singh D- 202	Driver	55	Male	-	9466247875	Vill. Sabhalkha Gandhi Colony, Vikas Nagar
59.	Gurmail Singh D- 205	Driver	40	Male	-	8054465767	V.P.O. Chandikotla, Panchkula

60.	Karnail Singh D- 207	Driver	51	Male	-	9466522747	V.P.O. Rampura
61.	Surinder Kumar D-211	Driver	33	Male	-	9416222633	Village Alipura Distt. Hissar
62.	Sanjeev Kumar D-215	Driver	32	Male	-	9416840548	Haripur, Sector 4, Panchkula
63.	Randhir Singh D- 218	Driver	31	Male	-	9416303163	Vill. Khedi, Distt. Sirsa
64.	Moti Ram D-219	Driver	47	Male	-	9468143291	Village Tohana
65.	Madan Lal D-222	Driver	32	Male	-	9466091233	V.P.O. Dhing Mandi, Sirsa
66.	Sunil Kumar D- 223	Driver	31	Male	-	9416858741	Bhiwani

67.	Arjan Singh D- 225	Driver	39	Male	-	9417433962	
68.	Shamsher Singh D-230	Driver	45	Male	-	9416399049	V.P.O. Ghanana, Bhiwani
69.	Kartar Singh D- 233	Driver	33	Male	-	9467378321	Kaithal
70.	Surinder singh D- 238	Driver	32	Male	-	9416050824	Jind
71.	Karamvir Singh D-240	Driver	52	Male	-	9467201315	Hissar
72.	Radhe Shyam D- 244	Driver	51	Male	-	9467959347	Distt. Sonepat
73.	Rajeev Kumar D- 250	Driver	31	Male	-	9854494099	Village Baltana, Punjab

74.	Suresh Kumar D- 252	Driver	34	Male	-	9467625912	Kaithal
75.	Bajinder Kumar D-253	Driver	38	Male	-	9416773383	Sonepat
76.	Shamsher Singh D-254	Driver	40	Male	-	9915296151	Jind
77.	Gurmeet Singh D-260	Driver	43	Male	-	9417750498	Panchkula
78.	Jaipal D-262	Driver	36	Male	-	9467586316	Kaithal
79.	Sunder Singh D- 263	Driver	29	Male	-	98964442352	Jind
80.	Naresh Kumar D- 267	Driver	34	Male	-	9416274055	Rohtak
81.	Swaran Singh D- 269	Driver	50	Male	-	9417435499	Ambala
82.	Om Parkash D- 270	Driver	38	Male	-	9416315378	V.P.O. Badoda

C 11 ' C' 1 D						Manimajra Chandigarh
Sukhvir Singh D- 276	Driver	49	Male	-	9988699843	Panchkula
Pritam Singh D- 282	Driver	48	Male	-	9464259561	# 443, Sector 9, Panchkula
Balwinder Singh D-286	Driver	38	Male	-	7878720508	Distt. Kuk.
Randhir Singh D- 287	Driver	35	Male	-	9416310238	Kaithal
Wazer Singh D- 290	Driver	50	Male	-	9465095086	# 1290, Sector 10, Panchkula
Balbir Singh D- 293	Driver	49	Male	-	9416124576	Hissar
	Balwinder Singh D-286 Randhir Singh D-287 Wazer Singh D-290 Balbir Singh D-	Balwinder Singh Driver D-286 Randhir Singh D- 287 Wazer Singh D- 290 Balbir Singh D- Driver	Balwinder Singh Driver Randhir Singh D- 287 Wazer Singh D- 290 Driver 50 Balbir Singh D- Driver 49	Balwinder Singh Driver Randhir Singh D-Driver Wazer Singh D-Driver Balbir Singh D-Driver 49 Male	Balwinder Singh Driver Randhir Singh D-Driver Wazer Singh D-Driver Balbir Singh D-Driver 49 Male	Balwinder Singh Driver 38 Male - 7878720508 Randhir Singh D- 287 35 Male - 9416310238 Wazer Singh D- 290 50 Male - 9465095086 Balbir Singh D- Driver 49 Male - 9416124576

90.	Karnail Singh D- 296	Driver	33	Male	-	9416135342	Kaithal
91.	Dharampal D-300	Driver	41	Male	-	9467755635	Rampur Distt. Panchkula
92.	Ajit Singh D-310	Driver	37	Male	-	9466369436	Distt. Hissar
93.	Vijay Kumar D- 312	Driver	35	Male	-	9541476119	
94.	Ashok Kumar D- 317	Driver	29	Male	-	9991114894	Distt. Hissar
95.	Satish Kumar D- 318	On Petition find depot	26	Male	-	9467304086	Distt Hissar
96.	Ramesh Kumar D-327	Driver		Male	-	9467706561	Kaithal
97.	Surinder Kumar D-330	Driver		Male	-	8901241868	Distt. Ambala

98.	Mangat Ram D- 331	Driver		Male	-	9992577818	V.P.O. Narnaul Distt. Hissar
99.	Sarwan Kumar D-337	Driver		Male	-	9466612286	Hissar
100.	Jai Parkash D- 343	Driver	33	Male	-	9416315387	Vill. Kulari Distt. Hissar
101.	Rishi Pal D-344	Driver	31	Male	-	8295585291	Panchkula
102.	Prem Singh D- 348	Driver	32	Male	-	9812478648	Hissar
103.	Aman kumar D- 349	Driver	30	Male	-	9467227751	Distt Kaithal
104.	Balwan Singh D- 352	Driver	31	Male	-	9896050238	Distt. Hissar
105.	Rajesh Kumar D-	Driver	33	Male	-	9416059187	V.P.O. Hissar

106.	Ramesh Kumar D-360	Driver		32	Male	-	9991232615	Bhiwani
107.	Nawab Singh D- 364	Driver		36	Male	-	9467043780	Distt. Panipat
108.	Man Singh D-370	Driver		34	Male	-	9416250724	Hissar
109.	Gulzar M. D-319	Driver		35	Male	-	9356258067	# 60 ward 6, Pinjore
110.	Kham Chand D- 124	Driver		36	Male	-	9915078505	Moulijagra, Chandigarh
111.	Vijinder Singh D- 159	Driver		42	Male	-	9780448601	Moulijagara
1.	Ram Chander	Sub Inspector	0+	57	Male	-	9466585636	# 936, Shahbad

Raj Kumar C-2	Conductor		Male	-	9467460313	Rohtak
Vipan Saini C-8	Conductor	27	Male	-	9416808891	Ambala
Gurdeep Singh C-12	Conductor	24	Male	-	9813537322	Ambala
Dilbhag Singh C- 15	Conductor	37	Male	-	9812566215	Rohtak
Surinder P. C-16	Conductor	32	Male	-	9466714042	V.P.O. Rattewali, Panchkula
Rajesh Kumar C- 17	Conductor	30	Male	-	8901492416	Ambala
Nirmal Singh C- 18	Conductor	34	Male	-	9467119185	V.P.O. Todo, Panchkula
	Vipan Saini C-8 Gurdeep Singh C-12 Dilbhag Singh C-15 Surinder P. C-16 Rajesh Kumar C-17 Nirmal Singh C-	Vipan Saini C-8 Conductor Gurdeep Singh Conductor C-12 Dilbhag Singh C- 15 Surinder P. C-16 Conductor Rajesh Kumar C- 17 Nirmal Singh C- Conductor	Vipan Saini C-8 Conductor 27 Gurdeep Singh Conductor 24 Dilbhag Singh C- Conductor 37 Surinder P. C-16 Conductor 32 Rajesh Kumar C- Conductor 30 Nirmal Singh C- Conductor 34	Vipan Saini C-8 Conductor 27 Male Gurdeep Singh Conductor 24 Male Dilbhag Singh C- Conductor 37 Male Surinder P. C-16 Conductor 32 Male Rajesh Kumar C- Conductor 30 Male Nirmal Singh C- Conductor 34 Male	Vipan Saini C-8 Conductor 27 Male - Gurdeep Singh Conductor 24 Male - Dilbhag Singh C- Conductor 37 Male - Surinder P. C-16 Conductor 32 Male - Rajesh Kumar C- Conductor 30 Male - Nirmal Singh C- Conductor 34 Male -	Vipan Saini C-8 Conductor 27 Male - 9416808891

9.	Rajnish Kumar C-28	Conductor	28	Male	-	9417173988	
10.	Sandeep Kumar C-31	Conductor	29	Male	-	9915784196	Sector 11, Panchkula
11.	Karam Chand C-38	Conductor	34	Male	-	8901460570	Distt. Panchkula
12.	Umad Singh C-39	Conductor	37	Male	-	946754670	
13.	Shashi Pal C-43	Conductor	33	Male	-	9416460303	Panchkula
14.	Surjeet Singh C- 44	Conductor	29	Male	-	9468340131	Distt. Panchkula
15.	Mohan Singh C- 48	Conductor	31	Male	-	9467631441	Panchkula

Naib Singh C-51	Conductor	30	Male	-	9466845082	Ambala
Vinod Kumar C- 52	Conductor	28	Male	-	9466765245	Ambala
Vijender Singh	Conductor	39	Male	-	9463188253	Panchkula
Surinder Pal C-62	Conductor		Male	-	9416197487	Distt. Jind
Ravinder Kumar C-64	Conductor	26	Male	-	9416722256	Sirsa
Nand Kishore C-69	Conductor	38	Male	-	9728303947	Ambala
Rajesh Kumar C-	Conductor	47	Male	-	9417407148	# 1378, Sector 11, Panchkula
	Vinod Kumar C-52 Vijender Singh C-56 Surinder Pal C-62 Ravinder Kumar C-64 Nand Kishore C-69 Rajesh Kumar C-	Vinod Kumar C- Conductor Vijender Singh Conductor C-56 Surinder Pal C- Conductor 62 Ravinder Kumar Conductor C-64 Nand Kishore C- Conductor Rajesh Kumar C- Conductor	Vijender Singh Conductor C-56 Surinder Pal C- 62 Ravinder Kumar Conductor C-64 Nand Kishore C- 69 Rajesh Kumar C- Conductor 39 26 27 28 28 39 39 39 39 39 39 47	Vijender Singh Conductor C-56 Surinder Pal C- 62 Ravinder Kumar Conductor C-64 Nand Kishore C- 69 Conductor 28 Male 39 Male Male 26 Male 27 Male 28 Male 39 Male 39 Male 39 Male 47 Male	Vinod Kumar C- Conductor 52 Vijender Singh Conductor C-56 Surinder Pal C- Conductor 62 Ravinder Kumar Conductor C-64 Nand Kishore C- Conductor Rajesh Kumar C- Conductor 47 Male	Vinod Kumar C-52 28 Male - 9466765245 Vijender Singh C-56 39 Male - 9463188253 Surinder Pal C-62 Male - 9416197487 Ravinder Kumar C-62 26 Male - 9416722256 Nand Kishore C-69 38 Male - 9728303947 Rajesh Kumar C- Conductor 47 Male - 9417407148

23.	Dorinder C-76	Conductor	29	Male	-	9466846415	Jind
24.	Sadhu Ram C-80	Conductor	41	Male	-	9416129970	Bhiwani
25. 26.	Ravi Kumar C-82 Samsher Singh C- 88	Conductor Conductor	27 32	Male Male		9416594174 9467060497	Sirsa Jind
27.	Ran Singh C-90	Conductor	46	Male	-	9466661717	Bhiwani
28.	Rakesh kumar C- 92	Conductor	48	Male	-	8901260389	Panchkula
29.	Mahi Pal C-103	Conductor	31	Male	-	9467515602	Jind
30.	Azad Singh C-105	Conductor	33	Male	-	9467155376	Hissar

31.	Dharam Singh C- 112	Conductor	46	Male	-	9466764074	Ambala
32.	Sanjeev Kumar C-118	Conductor	30	Male	-	9466291813	Panchkula
33.	Meer Hassan C- 121	Conductor	32	Male	-	9467524645	Panchkula
34.	Virinder Kumar C-130	Conductor	28	Male	-	9466376309	Sirsa
35.	Randeep Singh C-131	Conductor	30	Male	-	9467987332	Railway Colony Ambala
36.	Sombir Singh C- 138	Conductor	26	Male	-	9466884182	V.P.O. Akbarpur Distt. Hissar
37.	Azad Singh C-142	Conductor	32	Male	-	9467428326	

Sukhvinder Singh C-145	Conductor	34	Male	-	9416670643	
Kuldeep Kumar C-149	Conductor	30	Male	-	9416390680	
Sunil Kumar C- 154	Conductor	34	Male	-	869908146	Kaithal
Rajesh Kumar C- 168	Conductor	35	Male	-	9416600414	
Pawan Kumar C- 180	Conductor	36	Male	-	9467477852	Kaithal
Sukhdev C-190	Conductor	35	Male	-	9467497503	Kaithal
Vijinder Singh C- 191	Conductor	38	Male	-	9416624708	
	C-145 Kuldeep Kumar C-149 Sunil Kumar C-154 Rajesh Kumar C-168 Pawan Kumar C-180 Sukhdev C-190 Vijinder Singh C-	C-145 Kuldeep Kumar Conductor C-149 Sunil Kumar C- Conductor 154 Rajesh Kumar C- Conductor 168 Pawan Kumar C- Conductor 180 Sukhdev C-190 Conductor Vijinder Singh C- Conductor	Kuldeep Kumar Conductor 30 Sunil Kumar C- Conductor 34 Rajesh Kumar C- Conductor 35 Pawan Kumar C- Conductor 36 Sukhdev C-190 Conductor 35 Vijinder Singh C- Conductor 38	Kuldeep Kumar Conductor C-149 Sunil Kumar C- Conductor 154 Rajesh Kumar C- Conductor 168 Pawan Kumar C- Conductor 36 Male Sukhdev C-190 Conductor 37 Male Vijinder Singh C- Conductor 38 Male	C-145 Kuldeep Kumar Conductor 30 Male -	C-145

45.	Satyawan C-196	Conductor	39	Male	-	8901239731	
46.	Sandeep Kumar C-199	Conductor	28	Male	-	9416401644	
47.	Vinod Kumar C- 212	Conductor	40	Male	-	9416523446	
48.	Balraj Singh C- 213	Conductor	27	Male	-	9467149917	Sonepat
49.	Ashok Kumar C- 216	Conductor	32	Male	-	8295029707	Fatehabad
50.	Parminder Singh C-217	Conductor	31	Male	-	9416629258	Jind
51.	Jasmail Singh C- 219	Conductor	37	Male	-	9467061919	Jind

52.	Joginder C-221	Conductor	32	Male	-	9466086923	Hissar
53.	Abhishake C-230	Conductor	30	Male	-	9467748893	
5 4	D: LV C		22			04((042502	Y: 1
54.	Rajesh Kumar C- 233	Conductor	33	Male	-	9466042593	Jind
55.	Pardeep Kumar	Conductor	29	Male	-	8059353460	
	C-238						
56.	Sandeep Kumar C-239	Conductor	24	Male	-	9467170785	Hissar
57.	Azad Singh C-240	Conductor	28	Male	-	9416951119	Kaithal
58.	Dharamvir C-248	Conductor	36	Male	-	9467448528	

59.	Hari kesh C-251	Conductor	38	Male	-	8901023278	Rohtak
60.	Anil Kumar C- 252	Conductor	37	Male	-	9416628759	Hissar
61.	Mukesh Kumar C-254	Conductor	32	Male	-	9467709314	Sonipat
62.	Deepak C-255	Conductor	34	Male	-	9416343562	Sirsa
63.	Satish Kumar C- 256	Conductor	33	Male	-	9466805870	Village Ucchana
64.	Pankaj Singh C- 259	Conductor	34	Male	-	9468407272	Kaithal
65.	Krishan Kumar C-260	Conductor	35	Male	-	9466910148	Fatehabad

66.	Sunil Kumar C- 261	Conductor	31	Male	-	946660547	Jind
67.	Ramesh kumar C-262	Conductor	32	Male	-	9468391655	
68.	Vinod Kumar C- 267	Conductor	29	Male	-	9467690559	Hissar
69.	Ashok Kumar C- 268	Conductor	33	Male	-	9461724015	Jind
70.	Rugga Ram C- 269	Conductor	33	Male	-	9991065486	
71.	Satish kumar C- 272	Conductor	32	Male	-	9812251542	Rohtak
72.	Ram Kumar C- 282	Conductor	48	Male	-	9466023364	Ambala

73.	Hariom C-285	Conductor	51	Male	-	9780484792	# 3049, Moulijagra, Chandigarh
74.	Pawan Kumar C- 286	Conductor	31	Male	-	9467682520	Jind
75.	Surinder Singh C-288	Conductor	30	Male	-	8053591810	Jind
76.	Sushil C-292	Conductor	33	Male	-	9416299058	Hissar
77.	Sunder Singh C295	Conductor	32	Male	-	9416833070	Hissar
78.	Dharmvir Singh C-302	Conductor	30	Male	-	9467718617	Jind
79.	Sudesh Kumar C- 306	Conductor	27	Male	-	9466230410	

80.	Mohan Lal C-309	Conductor	28	Male	-	9416172082	Hissar
81.	Balbir Singh C-	Conductor	32	Male	-	8901035545	Panipat
	311						
82.	Suresh Kumar C- 320	Conductor	26	Male	-	8901050788	Sonipat
83.	Balraj C-321	Conductor	28	Male	-	9466810798	Sonipat
84.	Pardeep Singh C- 324	Conductor	28	Male	-	890148522	Sonipat
85.	Gurnam Singh C- 333	Conductor	29	Male	-	9416154861	Sirsa
86.	Gobind Singh C- 345	Condutor	30	Male	-	8053422662	Hissar

87.	Anil Kumar C- 347	Conductor	32	Male	-	9466212190	Sirsa
88.	Ram Phal C-354	Conductor	47	Male	-	9915583184	V.P.O. Premnagar, Bhiwani
89.	Surinder Singh C-355	Conductor	33	Male	-	9466906728	Fatehabad
90.	Ved Parkash C- 357	Conductor	45	Male	-	7696352310	Panchkula
91.	Kashmira Singh C-359	Conductor	34	Male	-	8901165051	Kaithal
92.	Jaipal C-362	Conductor	31	Male	-	9416086461	Jind
93.	Kulbir Singh C- 374	Conductor	30	Male	-	9466921320	Panipat

ya Bansi C- esh Kumar C-	Conductor	29	Male Male	-	9988446534	Jind
		27	Male	-	9467920881	
ri Ram C-393	Conductor		1			
	Conductor	32	Male	-	9467697712	Sirsa
dhiv Singh C-	Conductor	30	Male	-	9467134463	Sirsa
deep Grover 98	Conductor	28	Male	-	9466844457	Kaithal
deep Kumar 99	Conductor	27	Male	-	9466206336	Mahendergarh
0 9	deep Grover 08 deep Kumar	deep Grover Conductor 08 deep Kumar Conductor	deep Grover Conductor 28 deep Kumar Conductor 27	deep Grover Conductor 28 Male deep Kumar Conductor 27 Male	deep Grover Conductor 28 Male - deep Kumar Conductor 27 Male -	deep Grover Conductor 28 Male - 9466844457

101.	Mukesh Kumar C-400	Conductor	28	Male	-	9671303975	Jind
102.	Sunil Kumar C- 401	Conductor	29	Male	-	9467388572	Kaithal
103.	Anil Kumar C- 402	Conductor	27	Male	-	9416801705	KKR
104.	Suresh Chander C-422	Conductor	48	Male	-	9466443477	Jind
105.	Jaibir Singh C- 430	Conductor	29	Male	-	9467865370	Bhiwani
106.	Sharmil Kumar SPL 130	Conductor	40	Male	-	-	
107.	Sanjeev Saini C- 296	Karyshakha Duty	30	Male	-	9034786777	KKR

108.	Ashwani Kumar C-20	*	50	Male	-	9416555015	Ambala
109.	Raj Kumar C-24	*	46	Male	-	9417839504	# 564, Sector 19, Panchkula
110.	Baljeet Singh C-61	*	43	Male	-	9467224951	Bhiwani
111.	Satish kumar C- 126	*	55	Male	-	9417186617	# 318, Sector 19, Panchkula
112.	Rajesh Kumar C- 161	*	45	Male	-	9417302411	Baltana

1.2 Bus Stand Building Details

1	Number of	Basement (Yes / No)													
	buildings in the premises	Storey 1													
2	Year of Construction (Give details if constructed in parts)	29.0	4.198	39											
3	Bus Stand Area	12.5	Acre	es											
4		No. of Rooms	Number of Staircases	No. of fire exits	No. of toilets male	No. of Toilets female	No. of Fire Extinguishers	No. of First Aid Boxes	Electric Panels	Drinking water points	Waiting room	Others	Canteen	Te a stall/ Kitchen	
	Ground Floor	17	2	-	3	1	-	-		4	-	-	1	1	
	First Floor	13	1	-	3	-	-	-		1	1	1	-	-	
	Second Floor														
	Third Floor														
	Total					l	1	1	1	1	<u> </u>				
5	Location of														
	1. Enquiry cell	Grou	und F	loor											
	2. Luggage Room	-													
	3. Medical Room/ Dispensary	-First aid box available in all buses													
	4. Canteen/ Cafeteria	Ground Floor													
	5. Staff Parking6. Public Parking	Behi	ind B	us Sta	and										
	7. City Bus														

	parking	
	8. Long route bus parking9. Workshop	Workshop Campus
	10. Transport Manager Haryana Roadways Office	Ground Floor bus stand
6	Bus Schedule	Schedule for City Bus Service Schedule for Long Route Buses
7	Bus Stand Maps	Attach Bus Stand Location Map (showing major landmarks) Attach Bus Stand Building Map (showing premises and building layout) Attach Bus Stand Floor Maps (showing floor wise layout)

1.2.1 Details of person with medical concern (like Asthma, Diabetes, Cardiac Diseases etc):

Sr. No.	Name	Age	Sex	Standard and Section	Type of medical concern

1. Hazard, Risk, Vulnerability and Capacity (HRVC) Analysis

1.1 Detailed History of Disaster/Accidents in bus stand

Sr. No.	Disaster/Accidents/ strike	Date & Time of occurrence	_	eople affected & dead)
			Dead	Injured
	Strikes			

1.2 Possible Hazards:

Hazards (in and around the Bus Stand)	Hazard Probability (High / Med / Low)	Possible causes
Road Accidents	M	
Flood	L	
Earthquake	Н	
Building collapse	M	
Epidemic / Contagious disease	L	
Fire		
Heat Wave	M	
Cold Wave	M	
Industrial / Chemical hazard	M	
Stampede	M	
Animal Bite	L	
Snake Bite	L	
Food Poisoning	L	
Others (specify)		
Staff strikes	Н	

1.3 Identification of Potential Structural/Non Structural Hazards

Sr. No.	Structural/Non Structural Hazards Areas	Location
	Inside Bus stand	
1.	Gas cylinders	Canteen
2.	Other fuel (petrol/diesel/kerosene etc.)	Workshop
3.	Chemical bottles	Workshop

4.	Main Electrical Boards	Bus Stand	
5.	Hanging Electrical Wires	Yes near stairs on first floor	
6.	Suspended Ceilings	Bus Stand (8)	
7.	Unfixed Almirah/cabinets	Bus Stand (*)	
8.	Unfixed wall Frames	-	
9.	Doors/ Windows	Bus Stand (14)	
10.	Open drains/ gutter	3	
11.	Trees		
12.	Defected staircases	-	
13.	Severely cracked walls	Workshop & Boundary wall, gate *	
14.	Others (specify)		
	Outside Bus stand		
1	Trees	*	
2	Power Lines	*	
3	Towers	-	
4	Others (specify)		

Bus Stand Hazards Profile:



Figure 1: Blocked Evacuation of Cash branch ground floor



Fig 2: Hanging electrical wires at staircase first floor



Fig. 3: Fallible objects in staircase





Fig 3: Blocked evacuation route (Corridor First Floor)





Fig 4: Fallible objects and blocked evacuation in Room no. 5 first floor (allotted to DTO Panchkula)

1.4 Identification of Vulnerable Population

Sr. No.	Category	Total No.	
		Male	Female
1.	Handicapped Persons	-	
2.	Old age people if any	-	
3.	Others (specify)	-	

1.5 Capacities

1.5.1 Skilled/Trained Human Resource

Trained	Male	Female	Total	Name of the	Contact No. of
Volunteers				coordinator	the coordinator
First Aid					
Fire Safety					
Rescue					

Expertise: Search & Rescue, Fire Safety, First Aid, Swimming, Sports, Foreign Languages (other than English) etc.

Sr. No	Name of Person	Expertise in	Driver/Conductor/Staff	Contact No.

Blood Donation Camps organized at Bus Stand: N.A.

- A. Details of incharge
- B. Details of Blood donors

Details of Health Checkup Camps organized at Bus stand:

1.5.2 Resource Inventory

A. Equipments within Bus Stand and also nearby Bus stand:

Sr.	List of Items	Details of the	Person	Contact No. of the
No.		item	Incharge	person in charge
1.	First Aid Kits	Yes in every bus		
2.	Fire Extinguishers	In every bus		
3.	Sprinkler System	No		

4.	Ladder (Nos. and Length)	one
5.	Rope (Nos. and Length)	No
6.	Stretchers	No
7.	Torches	No
8.	Hammers	In workshop
9.	Generators / UPS	
10.	Floor Carpets/ Daris	No
11.	Blankets	No
12.	Others	

B. Communication Set up

Sr. No	Type of System	Total No
1	Alarm/ Mike/ Sound System	
2	Wireless sets (if nearby Police Station)	No
3	Landline telephone	
4	Internet Facility	No
5	Fax	
6	Other	

C. Transport Facilities

Sr. No	Type of Vehicle	Total No
1	4 wheelers (personal)	
2	2 wheelers (personal)	
3	Other vehicles	

D. Nearest Resources

Sr.	Nearest Resource	Distance in	Contact no	Address
No		Kms		
1	Police Station/Police Post	Near Bus	01722569200	Sec-5,
		Stand		Panchkula
2	Fire Station	-do-	01722579875	Sec-5,
				Panchkula
3	Primary Health Centre (PHC)	-	-	-
4	Community Health Centre	1		Sec-6,

	(CHC)	k.m.		Panchkula
5	Hospital (Public)	1 k.m.		General
				Hospital, Pkl.
6	Hospital (Private)	Near Bus		Batra Hospital
		Stand, Sec-		
		10		
7	Ambulance Services	1 k.m.	102	General
				Hospital, Sec-6,
				Panchkula
8	District Control Room	3 k.m.		Sec-1,
				Panchkula
9	Other Bus stands	Nil	-	-
10	NGO	1 k.m.		Sec-6,
				Panchkula

2. Response Mechanism

A. Roles and Responsibility of Bus stand Disaster Management Committee (SDMC)

- ➤ Help Bus stand in preparation & evaluation of Disaster Management Plan
- > Look into structural safety of Bus stand
- ➤ Work out financial aspects of preparedness & mitigation measures.
- Arrange conduct of Mock Exercises on various types of disasters twice a year. During disaster, help in coordinating various groups and teams

Suggested list for Bus stand Disaster Management Committee

Sr. No.	Designation	Role in SDMC
1.	General Manager/ Transport Manager Haryana Roadways	Chairperson
2.	Bus Stand In Charge (SSI) act as incident commander	Vice Chairperson
3.	Staff Incharge	Member
4.	RTA	Member
5.	Workshop Incharge	Member
6.	Staff Training Cell Incharge (Trainers of Drivers and	Member
	Conductors)	
7.	Representative from Revenue and Disaster Management	Member
	Department/District Administration/ Municipal Corporation	
8.	Representative from Fire Services (from closest Fire Station)	Member
9.	Representative from Police department (from closest Police	Member
	Station)	
10.	Representative from Health Department (local Doctor)	Member
11.	A warden from Civil Defence	Member

Bus Stand Disaster Management Committee

Sr.	Name	Designation	Contact No	Office	Residential
No.				Address	Address
1	Sh. Pradhuman Singh	G.M.	9501155115	HR. Depot,	Pkl.
				Chd.	
2	Sh. Vyom Sharma	T.M.	9467908011	HR. Depot,	Chd.
				Chd.	
3	Sh. Manjeet	S.S.	9729249499	Pkl.	Pinjore
4	Sh. Kushal *	RTA	01722586877	Pkl.	Pkl.
5	Sh. Gauri Shankar	Workshop *	9988129875	Pkl.	Pkl.
6	Sh. Prakash	*		Pkl.	Pkl.

B. Teams Under Bus Stand Disaster Management Committee (BSDMC)

- 1. **Building Safety team/ Committee: Bus stand incharge responsible** for Safety Audits, Repairs and maintenance, maintenance of fire extinguishers, electrical appliances etc.
- 2. Staff Training Team: Responsible for organizing regular Trainings of Drivers and Conductors for First Aid, Fire Safety and Rescue in case of any emergency
- 3. Early warning, Communication & Awareness Generation Team

Composition

- Person at Enquiry
- All Bus Conductors
- Roles and responsibilities:
- ➤ Keep track on weather reports, Hazard information
- > Generate early warning based on relevant information
- ➤ Maintain communication before, during and after disasters within and outside the Bus Stand
- > Display of evacuation routes at different critical location.
- > Display of emergency numbers for various departments.

Sr. No	Name	Sex	Designation	Contact No.	Residential Address
1	Sh. Manjeet		S.S.	9729249499	
2	Sh. Kushal *		RTA	01722586877	

3	Sh. Gauri Shankar	Workshop *	9988129875	

4. Evacuation Team

Composition

- Bus stand security persons
- All Conductors
- Bus Stand Incharge for supervising the teams

Roles and responsibilities:

- ➤ Identify safer locations and routes.
- > Prepare Bus stand location map and floor maps of the bus stand
- > Prepare evacuation plan in consultation with bus stand disaster management committee
- ➤ Practice Duck, Cover & Hold at first sign of earthquake.
- Ensure evacuation in a disciplined manner along designated evacuation route.

Sr. No	Name	Sex	Standard	Contact No.	Residential Address
	Sh. Manjeet		S.S.	9729249499	
	Sh. Kushal *		RTA	01722586877	
	Sh. Gauri Shankar		Workshop *	9988129875	

5. Fire Safety Team

Composition

- All staff members including drivers and conductors trained in fire safety
- Bus staff for maintenance of fire extinguishers in buses
- Bus stand incharge for maintenance of fire extinguishers in bus stand

Roles and responsibilities:

- ➤ Proper maintenance of fire extinguishers. (Check the expire date)
- > Ensuring proper fire extinguishers for proper site.
- Monitoring the electric supply points.

- > Switch of the main power if possible in case of emergency.
- Members of this team should be able to carry and use fire extinguishers.

Sr. No	Name	Sex	Designation	Contact No.	Residential Address
1	All conductors				
2					

6. Search and Rescue Team

Composition

- All staff members
- Bus stand security persons
- Volunteers from public
- Staff from nearby police station

Roles and responsibilities:

- After everyone is out take a round around the premises to see if anybody is left behind. (Note: not to go near the effected of danger zone).
- ➤ If there is a heavy earthquake situation, the team is not to go inside but to take a round from a safe distance from the building and call the emergency response team.
- > If people are trapped identify if possible the areas where they are trapped.
- ➤ Brief the Emergency Response Team about the situation.

Sr. No	Name	Sex	Designation	Contact No.	Residential Address
1					
2					

7. First Aid Team

Composition

- Bus Stand Doctor/ Dispensary incharge
- St. John/Red Cross volunteers.
- Anganwadi workers/ANM
- Staff trained in first aid.

Roles and responsibilities:

Administer first aid and record all cases & treatment.

- Accompany search & rescue teams during search.
- ➤ Help in evacuating seriously injured.
- ➤ Aid the physically handicapped.

Sr. No	Name	Sex	Designation	Contact No.	Residential Address
1	All Conductors				

8. Coordination Team

Composition

• Members from BSDMC

Roles and responsibilities:

- > Over all coordination of activities under BSDMC
- Facilitate and coordinate with other teams.
- > To avoid chaos during disasters.
- > Systematically move the Public to the safety zone.

Sr. No	Name	Sex	Designation	Contact No.	Address
1	Sh. Manjeet		S.S.	9729249499	
2	Sh. Kushal *		RTA	01722586877	
3	Sh. Gauri Shankar		Workshop *	9988129875	
4	Sh. Manjeet		S.S.	9729249499	
5					

9. Water and Sanitation Team

Composition

- Member of Building maintenance committee
- All fourth class staff members

Roles and responsibilities:

- > To ensure safe drinking water to everybody.
- ➤ Proper maintenance of the available water resources.
- ➤ Cleanliness of the Bus Stand and surrounding campus.
- Use of mosquito repellant chemicals.
- > Ensure hygienic toilets

Sr. No	Name	Sex	Designation	Contact No.	Address
1	Sh. Manjeet		S.S.	9729249499	
2	Sh. Kushal *		RTA	01722586877	
3	Sh. Gauri Shankar		Workshop *	9988129875	
4	Sh. Manjeet		S.S.	9729249499	
5					

10. Bus/Road Safety Team

Composition

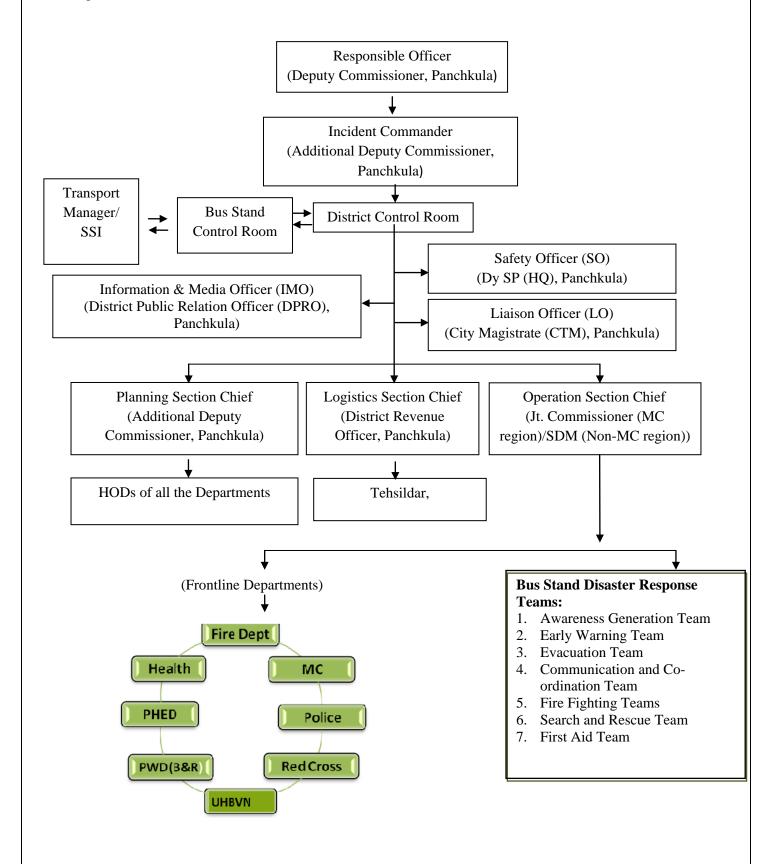
• Drivers and Conductors (traveling in respective buses).

Roles and responsibilities:

- ➤ Maintenance of first aid kits in buses
- ➤ Instruct passengers to crouch down between seats and in isle until shaking stops, move out and stay till contact with DM department
- > Assist giving first aid to injured
- > Establish communication with local Control Room
- ➤ Arrange the contact numbers of all hospitals falling on the bus route.
- > Arrange contact numbers of police stations falling on the bus route

Off- Site Response:-

For any off site response Incident Response System, (IRS) as per District Disaster Management Plan, Panchkula shall be followed. The IRS flowchart of Command Staff is given below:



Sr.	Department	Responsibil	ity
No.		<u> </u>	
1.	Police Department	Corden of the	
			urity to the property/ records/ documents
		Crowd Man	C
			tion (Wireless)
		Maintain lav	v and order
2.	Revenue Department	Co-ordinate	overall response
		Provide/ pro	cure response equipments
3.	Health Department	Provide amb	pulances
	1	Conduct Tri	age
		Provide eme	eregncy medicle response
4.	Fire Department	Assess Fire;	
		Search and	Rescue person
5.	DVHBN	Provide elec	etricity as and when required
		Cut off pow	er supply when needed
		_	erators during response
6.	PWD (B&R)	Provide hea	vy duty equipment for response
7.	MC	Provide JCE	Bs, Cranes or other heavy duty equipment
8.	PHED	Provide wat	er through water tankers
9. Any other Resources from any department can be procured during e			
	Department	per the direct	on of the RO.

3. Evacuation Plan

The evacuation team will identify the safer locations, safe evacuation routes, locations of the equipment like fire extinguishers, fire hydrant points, First-Aid kits etc. in the Bus stand and will mark on the floor maps and will prepare floor wise evacuation plan. Display maps prominently at the notice board at each of the floor.

4. Mock-Drill

Mock drills are the way of testing the Bus Stand Disaster Management Plan. The mock drill on earthquake, fire, etc. should be conducted once in every six months, and the deficiencies should be assessed for the purpose of updation of the plan. This section of the plan should clearly indicate the steps to be followed to conduct the mock drills and the responsibilities of the teachers, non-teaching staff and students should be delineated. If required, the bus stand authorities should invite the Fire Service Officers, doctors from Health Department, trainers from Red-Cross Society trained Civil Defence volunteers and volunteers from NGOs for support in conducting the mock drills.

Earthquake drill:

- 1. Practice drop, cover and hold.
- 2. Once evacuation starts, evacuate buses in less than 1 minute without pushing and falling.
- 3. Evacuate bus stand in less than 4 minutes using different exits.
- 4. Look out for nears and dears
- 5. Stay away from weak areas / structures.
- 6. Perform head counts when reach at assembly area.
- 7. Help those who need assistance

Fire Drill:

- 1. Evacuate from the site.
- 2. Practice Stop, Drop and Roll in case your clothes catch fire.
- 3. Cut off electricity from main switch and remove or close down gas connections.
- 4. Evacuate bus in less than 1 minute without pushing and falling.
- 5. In case of heavy smoke, crawl out safely from the bus.
- 6. Evacuate Bus stand in less than 4 minutes using different exits/fire exits.
- 7. Help those who need assistance.

5. Assessment check list

A. Fire Safety Assessment

- 1. Are fire extinguishers installed in the Bus stand? No (only in Buses)
- 2. Are they in working condition? Yes
- 3. Are staff members trained to use fire extinguishers? Yes
- 4. Are they located at appropriate positions (hazardous locations)? Yes
- 5. Are they placed at appropriate height (accessible height)? Yes
- 6. Are instructions indicated on extinguishers? Yes
- 7. Is the language of instructions understood by all? Yes
- 8. Is hydrant point in the Bus stand? Yes
- 9. Are there Sand Buckets in the Bus stand? (specify in Numbers) no
- 10. Are there Water Buckets in the Bus stand? (specify in Number) no
- 11. Is emergency fire fighting training and SOP disseminated to the staff? No
- 12. Are do's and don'ts displayed at appropriate locations? No
- 13. Are emergency contact numbers displayed at appropriate locations? No

- 14. Are Bus stand maps and escape routes displayed at appropriate locations in the Bus stand? Yes
- 15. Is the emergency exit door present in the Bus stand? Yes
- 16. Do you dispose flammable scrap at proper sight regularly? Yes
- 17. Are the Fire Safety Norms followed in the Bus stand? Followed in buses only
- 18. Is fire safety audit conducted annually? No (Attach fire safety audit report)

B. Electrical Safety Assessment

- 1. Is the central shutdown system in place? Yes
- 2. Has the MCB system been installed? Yes
- 3. Are the wires coated with insulating material? No
- 4. Are receptacles installed to cover live wires? No
- 5. Are electrical equipments and wires checked and replaced (if required) at every six months? No
- 6. Are those equipments which get heated, installed at least 1 meter away from any kind of combustible material? Yes
- 7. Is the earthing properly done in the Bus stand?
- 8. Is any defective electrical equipment in use in the Bus stand?

Specify:

- 9. Are there any lives wires lying or tangled in open? Yes on first floor near stairs
- 10. Is any plug point used for multiple loads?

Specify at how many points:

(Attach electric safety audit report)

C. Non Structural Safety assessment

- 1. Are the cabinets/almirahs placed away from exit doors? No, First floor corridor has many barriers like truncks etc.
- 2. Are cabinets/almirahs properly fixed to the wall? No
- 3. Are these cabinets/almirahs empty on the top? No (room no 5 first floor)
- 4. Are desk placed with proper distance between them for easy movement? Yes
- 5. Are evacuation routes, passages and stairways clear from obstacles (like flower pots, cupboards, bookshelves, big dustbins etc.) for evacuation? Evacuation rout on first floor is not clear.
- 6. Are fans and lights secured with ceiling? Yes

D. Structural Safety assessment

- 1. How old is Bus stand building?
- 2. Is building structure earthquake resistant? Yes
- 3. Is there any portion in the building which shows sign of cracks? No If yes, specify the locations
- 4. Are the Building Safety Norms followed in the Bus stand? Yes
- 5. Has the building safety audit conducted by the structural engineer? No (Attach building safety audit report)

6. Emergency Mock Drill Reporting Format

Person Completing	the Format/ D	esignation		Date
Time Alarm Sounded:	Time D	rill Concluded:		Time to Evacuate
Type of Drill	Notification	/ Alert Method	V	Veather Conditions
☐ Fire / Evacuation	☐ Bell or	Buzzer		☐ Clear
☐ Bomb Blast	☐ Enhand	ced Alert System		☐ Cloudy
☐ Shelter-in-Place	☐ Phone			Rain and wind
☐ Earthquake	☐ Voice	Notification		☐ Hot/Cold
☐ Medical Emergency	☐ Siren			
Other:				
Participants		Situation	at S	Start of Drill:
Authorities		Before Lun	ch]	Hours

☐ Safety Personnel		During Lunch Hours
☐ Employees/Staff		☐ After Lunch Hours
□HOD		Peak working Hours
☐ Fire Department		
☐ Emergency Medical Services		
Police		
Red Cross		
Other		
Participants have previously trai	ned on	Employees previously trained on
emergency procedures.		emergency procedures this year?
Yes		□Yes
□No		$\square_{ m No}$
Incident Command System	Inc	cident Commander/Designation
as per IRS used?		
□Yes		
$\square_{ m No}$		
Pro	blems En	countered
☐ Congestion in hallways		Communication problems
Alarm not heard		Phone problems
Employees unsure of what to		Chaos
does/don't		Long time to evacuate building
☐ Staff unsure of		Personnel not serious about drill
responsibilities / response		Improper or unavailable supplies
Unable to lock doors		Confusion
☐ Windows left open		Doors or Exits blocked
☐ Doors left open		Delay in Medical response
☐ Lights left on		Delay in Fire service response
Personnel not accounted	_	Delay in Security response
Personnel run towards lifts	_	Interagency miscommunications
☐ Lifts are shut down.		Command, Control & Coordination problems
Difficulties with evacuation		Other:
of disabled personnel. Mitigation		for Improvement
Additional training for emerge		Cooperative planning with responders
response teams members.		Revised emergency response
☐ Additional staff training		procedures
Address need for additional		Other:

equipment/resources	
☐ Improved emergency supplies	

Annexure

- A. Incident Response System for Bus stand
- B. List of Volunteer blood donors in Bus stand like students or staff members with contact details
- C. Bus stand evacuation maps
- D. Emergency contact numbers for district administration
- E. Contact numbers of all IRS members
- F. Contact details of all team supervisors
- G. District wise Contact details of all hospitals in Haryana

A. Emergency Contact Numbers

Emergency Contact Number					
Police Fire Brigade Ambulance					
100 101 102					

District Administration

Sr. No.	Name of Officer	Designation	Contact No.	(Office/Residence/Mobile)
1		Deputy Commissioner Panchkula	2568313	2585777
2	Smt. Hema Sharma, HCS	Additional Deputy Commissioner Panchkula	2571771	
3	Hamid Akhtar, IPS	Deputy Commissioner of Police Panchkula	2586101	2583102
4	Ms. Radhika Singh	CTM Panchkula	2568311	
5	Ms. Hema Sharma	SDM Panchkula		
6	Ms. Manju Aggarwal	DIO Panchkula		

District Revenue and Disaster Management Officer Panchkula	2566261
Tehsildar Panchkula	2562135
Tehsildar Kalka	01733-220501
Naib Tehsildar, Kalka	01733-220501
Naib Tehsildar, Morni	01733-850070
Research Officer for Disaster Management	8968788749

	Health Department				
General Hospital, Sec6, Pkl.	2583858, 2562199				
Civil Hospital, Kalka	01733-220891				
PHC, Morni	01733-264836				
PHC, Raipur Rani	01734-256621				

PHC, Pinjore 01733-221844

ESI, Dispensary, HMT, Pjr. 01733-264164

Saket Hospital, Chandimandir 01733-263150

Command Hospital 2868513

BRS, Dental College, Kot-Billa 01733-258053-54, 258152

BRS, Dental Hospital, Sec.-11,Pkl. 2584788, 2584845 2566403, 2564659

Dr. V. K. Bansal	CM	IO /Civil Surgeon	2573907		
Dr. Mankeerat	Dy.	Civil Surgeon	2585661		
Dr. V.K. Bansal		Civil Surgeon	2573907	2581235	8558897640
			2582884-F	2583368	0014615607
			2585661		9814615697
Dr. Mankirat		Dy. CS, Pkl	2505001		9417525003
Dr. Saroj Aggarwal		Dy. CS, Pkl.	-		9779903450
Harsh		CS office			9468378432
1		ĺ	1		

Home Guard and Civil Defence					
Mr. Baljit	Superintendent Civil Defence Panchkula	9416833894			

Uttar Haryana Bijli Nigam Department						
D. S. Danda	XEN UHBVN	2591517	9316065971			

HUDA					
N.K.Verma	S E HUDA	2561684			
T. R. Miglani	XEN DivI	2566376			
Preet Mohan	XEN DivII	2574126			
Aditya Sharma	XEN Elec.	2576115			
Harlal Singh	XEN Horticulture	2568857			

Irrigation Department					
Vinod Kumar	XEN WS	2570325	9988968203		

Local Bodies Department						
Maninder Singh E.O. M.C. Panchkula 2583794						
	9416987332					
Deepak Sura	Secy. MC Panchkula	2583695				

	Fire Brigade						
Fire Brigade Sec	2560926						
5, Pkl. 101,							
Fire Brigade, Chd.	2702333, 2703507						

POLICE					
NAME	Designation		PHONE	CELL NO	
	Police Control Room, Pkl.	100,			
	2582100, Fax-2583638				

Red Cross Society					
Ms. Vijay Laxmi	Secy Distt. Red Cross,				
Mr. Ramesh Chaudhary	DTO Red Cross Society,	9417304330			

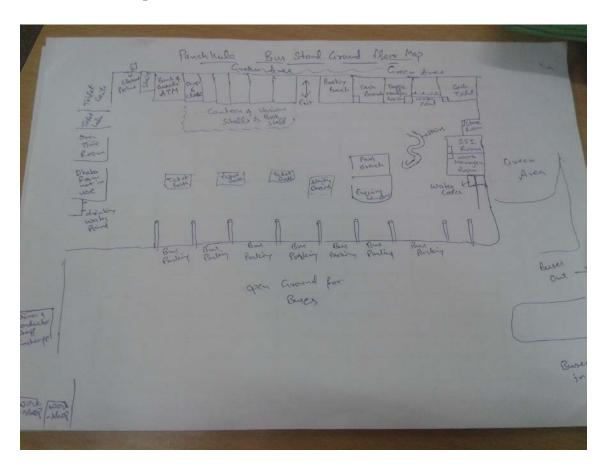
B. List of Enquiry Numbers of various Bus Stands

Sr. No.	District	Bus Stand	Enquiry Number
1.	Ambala	Ambala City	0171-2556388
		Ambala Cantt.	0171-2640821
		Barara	
		Dosarka	
		Naraingarh	01734-284038
		Saha	
		Sehzadpur	
2.	Bhiwani	Bhiwani	01664-242230
		Bawani Khera	
		Siwani	
		Tosham	
		Behal	
		Bhadra	
3	Charkhi Dadri	Charkhi Dadri	01250-220144
		Loharu	01252-258207
4	Faridabad	Faridabad	0129-2244953
		Ballabhgarh	
5	Fatehabad	Fatehabad	01667-220617
		Bhattu Kalan	
		Tohana	01692-220036
		Ratia	
		Jakhal	
6	Gurgaon	Gurgaon	0124-2320222
		Patodi	
		Sohna	
7	Hisar	Hisar	01662-233285
		Barwala	
		Hansi	01663-254081
		Uklana	
		Adampur	
		Narnaund	
8	Jind	Jind	01681-245337
		Narwana	01684-240104
		Uchhana	
		Julana	
		Safidon	01686-262235

9	Jhajjar	Jhajjar	01251-256357
		Beri	
		Bahadurgarh	01276-641834
10	Kaithal	Kaithal	01740-269360
		Pundari	
		Cheeka	
		Pai	
		Rajond	
		Dhand	
		Kalayat	
		Koul	
11	Karnal	Karnal	0182-2251158
		Gharonda	
		Indri	
		Nilokheri	
		Tarori	
ì		Ashandh	
ì		Nising	
12	Kurukshetra	Kurukshetra	01744-220468
		Pipli	
		Pehowa	01741-220102
		Ladwa	
		Shahbad	
		Thanesar	
		Babain	
13	Mohindergarh	Mohindergarh	01285-222100
		Kanina	
		Narnaul	01282-251947
		Ateli	
14	Panipat	Panipat	0180-2646544
		Israna	
		Samalkha	
15	Panchkula	Panchkula	0172-256220
		Chandigarh	0172-2704014
		Kalka	01733-220021
16	Rohtak	Rohtak	01262-276641
		Meham	
		Kalanaur	

17	Rewari	Rewari	01274-256751
		Bawal	
		Dharuhera	
		Kosali	
18	Sonipat	Sonipat	0130-2201101
		Murthal	
		Gohana	01263-252140
		Ganour	
		Kharkhoda	
19	Sirsa	Sirsa	01666-220866
		Choutala	
		Dabwali	01668-226015
		Ealanabad	
		Ranian	
		Kalawali	
20	Yamunanagar	Yamunanagar	01732-227717
		Jagadhari	
		Radaur	
		Chachrouli	
21	Mewat(Nuh)	Nuh	01267-274710
		Firozpur Jhirka	
22	Palwal	Palwal	01275-252203
		Hodal	
		Hathin	
23	Delhi	ISBT-Delhi, Kashmere Gate	011-23861262
24	Chandigarh	ISBT-17, Chd.	0172-2704014

C. Panchkula Bus Stand Evacuation Maps Ground Floor Map



First Floor Map

